

Decision Maker: Environment PDS Committee

Date: 28th February 2012

Decision Type: Non-Urgent Non-Executive Non-Key

Title: FORWARD WORK PROGRAMME, MATTERS ARISING FROM PREVIOUS MEETINGS, AND CONTRACTS REGISTER

Contact Officer: Linda Winder, Office Resources Manager
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Chief Officer: Nigel Davies, Director of Environmental Services

Ward: Borough wide

1. Reason for report

1.1 Members are asked to review the Committee's work programme for 2011/12 and to consider:

- progress on decisions from previous meetings of the Committee;
 - the Contracts summary for the Environment Portfolio.
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2. **RECOMMENDATIONS**

2.1 **That the Committee:**

- Review the draft work programme attached as Appendix 1;**
- Review the progress report related to previous Committee requests as set out in Appendix 2; and**
- Note the Environment Portfolio contracts listed in Appendix 3.**

Corporate Policy

1. Policy Status: Existing policy.
 2. BBB Priority: Quality Environment.
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Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Environment Portfolio 2011/12 approved budget
 4. Total current budget for this head: £36m and £6.680m of LIP funding from TfL.
 5. Source of funding: 2011/12 revenue budget and 2011/12 LIP funding agreed by TfL
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Staff

1. Number of staff (current and additional): 225 fte
 2. If from existing staff resources, number of staff hours: N/A
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Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable.
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Whole borough
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments:

3. COMMENTARY

3.1 Forward Programme

- 3.1.1 The table in **Appendix 1** sets out the Environment Forward Programme for the remainder of 2011/12, as far as it is known. The Environment Forward Programme indicates which division is providing the lead author for each report. The Committee is invited to comment on the schedule and propose any changes it considers appropriate.
- 3.1.2 Other reports may come into the programme. Schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

3.2 Previous Requests by the Committee

The regular progress report on requests previously made by the Committee is given at **Appendix 2**. This list is rigorously checked after each Committee meeting so that outstanding issues can be addressed at an early stage.

3.3 Contracts Register

Information extracted from the current Contracts register, in a format which addresses the responsibilities of the Environment Portfolio, is attached as **Appendix 3**. Future contracts are marked in *italics*. The Appendix indicates in the final column when the Committee's input to contracts will next be sought. Unless otherwise stated this is the date when contract approval, or approval to an extension, will be sought.

4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own work programme.

Non-Applicable Sections:	Financial, Legal and Personnel
Background Documents: (Access via Contact Officer)	Environment PDS agendas and minutes for the years 2006/07 to 2011/12 http://sharepoint.bromley.gov.uk/default.aspx

APPENDIX 1

ENVIRONMENT PDS COMMITTEE FORWARD PROGRAMME FOR MEETINGS 2011/12

Environment PDS – 17 Apr 2012		
Forward Work Programme, Matters Arising from Previous Meetings and Contracts Register	C&SS	PDS Committee
Budget Monitoring 2011/12	Finance	For pre-decision scrutiny
Environment Sustainable Annual Review 2011/12	C&SS	For pre-decision scrutiny
Environment Portfolio Plan 2012/13	C&SS	For pre-decision scrutiny
Environment Portfolio Holder Presentation and Q & A	N/A	PDS Committee
Eden Park CPZ	T&H	For pre-decision scrutiny
Parking ICT Contract	C&SS	For pre-decision scrutiny

APPENDIX 2

Progress Report on Previous Requests of the Committee

PDS Cttee Minute & Date	Committee Request	Progress
29.11.10	One-off informal meeting for Members to be held as part of the feasibility study on a park and ride scheme	Meeting will be organised once feasibility work has commenced
05.04.11	Keep budget for the community toilet scheme under review	Budget has been reviewed and is considered to be sufficient to meet commitments during 2012/13
18.01.12	Consider differential charging at different times of the day as part of the review of parking charges	This issue has been addressed in the report on Parking Charges to 28 February Environment PDS Committee

Appendix 3

Contracts Register Summary

Contract	Start	Complete	Extension granted to	Contractor	Total Value £	Annual Value £	Environment PDS
Gully Cleansing	01.08.05	31.07.09	31.07.11	Conways	840,000	210,000	Will be merged with Street Environment contract from March 2012
Street Cleaning	29.03.05	28.03.10	28.03.12	Keir	19.6m	4.52m	
<i>Street Environment Contract (incl. Street cleaning, graffiti removal, cleansing public toilets, and gulley cleansing Highway Drainage cleaning)</i>	<i>29.03.12</i>	<i>28.03.17</i>		<i>Kier (public toilets); Community Clean (graffiti removal); Veolia Gulley Kier (Cleansing, Highway Cleaning)</i>	<i>281,983 1,221,800 1,463,538 15,798,212</i>	<i>56,397 244,360 292,708 3,159,642</i>	<i>Awarded a five year contract with the option of a two year extension at the Council's discretion. Agreed by Executive on 14 Dec 2011</i>
<i>Parking ICT</i>	<i>1.04.12</i>	<i>31.09.16</i>	<i>n/a</i>		<i>750,000 est.</i>	<i>150,000 est.</i>	<i>Env PDS – 17 April 2012</i>
Transportation Consultancy	01.04.11	Up to 31.03.17		TfL Framework	1.2m (assumes max. length of 6 years)	200,000	Contract review - Environment PDS 17 April 2012
Removal of surface vegetation from Public Rights of Way	01.05.10	30.04.12	Option for one year extension	Holwood GM Ltd	19,858	59,574	One year extension option is being discussed with the contractor
Floral Displays	30.05.11	30.04.12		CJS Plants & Village Gardens	67,000	67,000	Gateway review will consider a longer contract period. Current negotiations with suppliers are exploring a one year extension of the contract at current costs
Removal of Abandoned Vehicles	01.10.10	30.09.12	Option for a one year extension	Pick a Part	10,600	31,980	

Council Fleet Hire	05.11.06	04.11.12	05.11.13	London Hire	674,383	112,383 (<85,000 from 2012)	
Staff leased Car Contract	16.05.09	31.08.12	Option for a one year extension	OGC Framework	1,923m	641k	During April 2012 HR to agree if extension to contract is to be sought
Bus Route design (Pan-London contract)	01.01.08	01.01.13		Mott Macdonald	1.5m	300,000	
Bus Route design (Pan-London contract)	01.01.08	10.01.13		Buchanan	1.5m	300,000	
NRSA	01.04.10	31.03.12	31.03.13	B&J Enterprises	624,000	312,000	Gateway review agreed by Exec on 16 Nov 2011 A new contract is being prepared for April 2013,
Parking Bailiff Services		31.03.13	n/a	JBW & Swift	320,000 est.	240,000 est.	
<i>Parking Bailiff Services</i>	<i>1.04.13</i>	<i>31.03.16</i>	<i>n/a</i>	<i>ESPO framework</i>	<i>600 to 750k est.</i>	<i>240k est.</i>	
Street Lighting Maintenance & Improvements Contract –	01.04.07	31.03.11	31.03.13	May Gurney	7.1m	1.8m	
<i>Street Lighting Maintenance & Improvements Contract –</i>	<i>01.04.13</i>	<i>31.03.23</i>			<i>7.1m</i>	<i>1.8m</i>	<i>Gateway review agreed by Exec on 16 Nov 2011</i> <i>OJEC advert being prepared for Expressions of Interest</i>
Inspection of Street Works Contract	01.04.10	31.03.13		B&J	900,000	312,000	
<i>Inspection of Street Works Contract</i>	<i>01.04.13</i>	<i>31.03.16</i>	<i>Extension possible for 3+2+2</i>		<i>1.75m</i>	<i>350,000</i>	<i>Executive on 16 Nov 2011 agreed tender process should begin</i>
Ambulance hire	05.11.07	04.11.13		London Hire	2.03m	339,000	ACS will be consulted during summer 2012 over the option to extend the accessible bus fleet contract for 2 years from November 2013
Playground maintenance	01.01.08	31.12.13		Safeplay	369,300	61,550	Extension to the contract will be considered early in 2013.

Rural Grass cutting	30.5.11	29.05.13	29.05.14	Landmark Services	90,000	30,000	Contract being let on a 2+1 year basis
Depot Security	01.04.10	31.03.15	N/A	Sight and Sound	126,000	126,000	
Parking	01.10.06	30.09.11	30.09.16	Vinci Park	10.79m	2.16m	
Maintenance & repair of vehicles	01.04.10	31.03.17	Option for 2 year extension	KCC	940,000		
Highway Maintenance – Minor & Reactive	01.07.10	30.06.17	Option for one year extension	O'Rourke	17m	2.4m	
Highway Maintenance – Major	01.10.10	30.09.17	Option for one year extension	FM Conway	26m	3.7m	
Arboriculture	18.07.08	17.07.17		Gristwood and Toms	5.12m	568,860	
Grounds Maintenance	01.01.08	31.12.17		The Landscape Group	26.1m	2.75m	
Coney Hill Landfill Site Monitoring	28.07.10	27.07.17	Option for 2 year extension	Enitial	952,000	136,000	
Waste Disposal	24.02.02	31.03.19	Extended to March 2019	Veolia	147m	10.5m	Extension approved by Executive on 16 Nov 2011
Waste Collection	01.11.01	31.03.19	Extended to March 2019	Veolia	127.5m	8.5m	Extension approved by Executive on 16 Nov 2011
Parks Security	01.04.10	31.03.20		Ward Security	4.2m	420,000	
CCTV Maintenance Contract	01.04.06	31.03.12		TIS Mansfield	485,000	97,000	Subject to joint tender exercise with Lewisham
CCTV Control Room Monitoring	01.04.07	31.03.12		NSL Services	1,335,000	228,000	Subject to joint tender exercise with Lewisham
Supply of Pay and Display Equipment	05.01.03	04.01.13	N/A	Parkeon formally Schlumberger Sema	£27,000	£2,700	The further supply of Pay & Display machines is not required, however the maintenance element will form part of the new parking operations and enforcement contract commencing in 2016